

FIELD HOUSE

COMMUNITY ED & RECREATIONAL SERVICES
LEARN - PLAY - PARTICIPATE



Menomonie School District *Course Proposal*

___ Fall Session- Oct. 16 thru Dec. 15 – Deadline July 1st
___ Winter Session – Jan. 20 thru Feb. 28 – Deadline Nov. 15th
___ Spring Session – Mar. 30 thru May 15 – Deadline Jan. 1st

Instructor information:

Name: _____ Date: _____

Address: _____ City: _____ State & Zip: _____

Work Phone: _____ Home: _____ Cell Phone: _____

Email Address: _____ Emergency Contact: _____

I am fluent in a language other than English: _____ I am interested in teaching a class in this language

Course information: Course Title: _____ Class Age Range: _____

# of Classes per Session	Day(s) of Week	Set-up Time	Class Start & End Time	Clean-up Time	Type of Room Needed	Start Date	End Date	Skip Dates

Class Maximum: _____ Class Minimum: _____ **Reimbursement:** \$18/hour - Volunteer your time

Course Description: (As you want it to appear in the Community Education brochure—be sure to include anything the participants need to bring, wear, or if there is a supply fee. (*Please limit to 75 words use back of page if needed))

Additional facility, equipment needs, or special requests: _____

Instructor Bio: _____

Please return to:
MHS Field House - Community Ed & Recreational Dept. - 1715 5th West – Menomonie WI 54751 – 715-232-1197 – kale.proksch@msd.k12.wi.us - www.msd.k12.wi.us